Agenda Summary
August 26, 2026

Agenda Item No. A-10
Water/Sewer Allocation: 4 Highland Ave [7A-022.000]

Summary: A Water/Sewer Allocation Application has been received and reviewed for 4 Highland Ave. This property is currently connected to municipal water and sewer and the house is allocated for four bedrooms, 540 GPD of water and 480 GPD of sewer. The applicant proposes to add a one (1) bedroom AUD to the property, additional allocations of 135 GPD of water and 120 GPD of sewer are required. The final flow rating for the property would be 750 GPD, resulting in total allocations of 675 GPD of water and 600 GPD of sewer. This project is in the Sunset water pressure zone, which has adequate reserve capacity to serve the development.

If Preliminary Allocation Approval is granted, staff will issue Capacity to Serve Letter and Final Allocation Approval upon payment of all allocation fees.

Town Plan & Policy Impact: N/A

Fiscal & Human Resource Impact:
Proposed water allocation income: $2,025
Proposed sewer allocation income: $3,000
Total: $5,025

Human Resource Impact: 4 hours+/- of staff time associated with this allocation application.

Recommendation: Move to grant Preliminary Allocation Approval for an additional 135 GPD of water and 120 GPD of sewer for 4 Highland Ave, conditioned on Final Allocation Approval within 3 years.